

Prices for Erasmus+ teacher training courses (one week)

- Group A:** Padova, Barcelona, Berlin, Bilbao, Brussels, Madrid, Milan, Naples, Nice, Lyon, Palermo, Prague, Puerto de la Cruz, Rome, Saint Julian’s, San Martino di Venezze, Seville
- Group B:** Amsterdam, Cork, Dublin, Florence

	Most Comfort	Best value		
	Full Single	Full Double	Basic	Independent traveller
	Group A: €1350 /participant Group B: €1500 /participant	Group A: €1050 /participant Group B: €1125 /participant	€690 /participant	€480 /participant
Course 5-day programme, usually Monday to Friday - Course fees and training material - Certificate of attendance - Administration costs	✓	✓	✓	✓
Activities 6-day programme, usually Monday to Saturday - One full-day trip, usually on Saturday - Three cultural and social activities - Tickets included - Administration costs	✓	✓	✓	—
Accommodation 7 nights - Carefully selected hotel, apartment, B&B or other property types - Subject to availability	✓ Single room	✓ Double room <i>Only for participants from the same organisation</i>	—	—

Green: Grow a tree

- Grow a tree: we offset your carbon emissions from your travel by taking care of a tree [More information](#)

+ €20 /participant

Digital: Services for blended activities

- Webinars about EU digital platforms, DigCompEdu, SELFIE for Teachers, including reflective journaling and learning exchange [More information](#)

+ €20 /participant

Other costs

- Travel from/to your country:** It will be organised by your organisation. Remember to [reduce your carbon footprint!](#)
- Local travel and meals are not included:** keep the receipts and claim from your organisation (airport transfers, train/bus tickets, taxis, food, restaurants, etc).
- [Check our estimates of your other costs](#)

Accommodation prices may vary for certain dates: We'll always confirm the best available alternatives and any price difference, in advance and in writing.

Customised quotation on request: Extra services or special requests? We're happy to customise your offer.

Price validity: Prices are valid for contracts effective at least 12 weeks before arrival and until 31/12/2025. Late bookings may result in higher prices, subject to quotation.

Payment terms: 30% deposit at least 12 weeks before the arrival date. 70% balance due 4 weeks before the arrival date.

How to proceed with your booking

To secure your place under the best conditions, we recommend you start at least **3–4 months before arrival** (we're flexible, but 3–4 months is best!).

1

Express your interest

Browse all our courses [here](#) — each course page includes an “Available dates” box. You can also check our [confirmed courses page](#).

Fill in our [pre-registration form](#) (it's non-binding) or tell us your preferred courses, dates, locations, participants and package. You're welcome to request **any dates**, *even if they're not listed in the available dates box or not yet confirmed*. We will keep you updated about the options!

We'll call you to understand your requirements and walk you through the details — if you'd prefer email, just let us know. We will confirm availability within a few days; otherwise, we'll outline a follow-up timeline.

⚠ Note: pre-registration does **not** guarantee participation. Don't book travel yet!

2

Receive your booking instructions

Decide whether the contract and invoice will be in the name of the organisation or an individual participant. Check our [terms and conditions](#).

Once decided, we will send detailed **booking instructions**.

Need help? Contact us — we'll be happy to assist you.

3

Finalise your contract

Once you receive the booking instructions, you have 7 days to provide all required information.

Doublecheck with your organisation any special invoice requirements (otherwise we will issue the standard invoice once we receive your payments)

Once we receive the required information, we'll issue your contract agreement:

- For organisations: a document to be signed by the legal representative.
- For individual bookings: an enrolment form.

Complete and return your contract within 7 days of issue. The contract becomes *effective* when signed by your legal representative and returned to us (for organisations) or when the enrolment form is submitted (for individual bookings).

4

Secure your spot

We will send you the sales order and the invitation to the kick-off meeting.

Pay the **30% deposit** within 7 days of the sales order date (**due 12 weeks before arrival**).

- For organisations: complete the participant enrolment forms (**due 8 weeks before arrival**).

5

Before you arrive

You and/or your participants attend the kick-off meeting at least 6 weeks before arrival to clarify learning needs, align expectations, and define the key elements of your programme.

You will receive Info package (programme, venue, accommodation, activities) at least 4 weeks before arrival.

6

Final payment

Pay the remaining **70% balance** (**due 4 weeks before arrival**).