

# **Internship opportunities - Padova**

#### Who we are

Teachersrise organises teacher training courses and projects for teachers and schools from all over Europe. The Erasmus+ programme fully funds the costs of participation in our courses and projects for schools of all types and levels. We help those schools to get this funding through our dedicated Erasmus+ support service.

Course participants typically move for one week from their country to one of our locations to attend our courses and learn new teaching methodologies and skills. Along with the training, we also offer socio-cultural activities and accommodation for participants. Whether schools got funding for teacher training courses through our support service or independently, we actively compete with other Erasmus+ course providers in a competitive market to attract participants to our teacher training courses. We strive to resolve the practical aspects of their booking process, and to meet their needs and preferences for topics, dates, and other logistical factors.

Instead, projects involve organisations from different countries cooperating on activities related to education and training. These activities aim to address specific topics, exchange experiences, and promote innovation and knowledge sharing among the partners. Our support service facilitates the creation of these partnerships by connecting organisations with similar interests and providing professional project application drafting. During implementation of these project activities, we are committed partners, focused on achieving great project results and fostering strong relationships for international cooperation.

### Minimum internship period: 3 months. Ideally, 6 months.

**Overview:** We maintain an ongoing availability of internship positions within our company. These positions offer an opportunity for full-time employment upon successful completion of the internship, based on performance and fit with the company culture.

### IT and Web development support position:

- Web development projects to streamline business processes
- Offering technical support (system administration, coding, etc) for our website and CRM
- Providing day-to-day computer, printer, technical equipment and webinar support

## Digital marketing support position:

- Managing the company's web presence and visual media
- Developing and managing marketing strategies
- Conducting market research

### **Graphic design support position:**

- Creating and editing digital and print promotional materials
- Taking and editing photos and videos

### Creative writing support position:

- Writing content for our newsletter, website, social media and brochures
- Researching topics in order to write compelling articles
- Proofreading and editing content

### EU project management support position:

- Assisting to prepare meetings, trainings and workshops
- Drafting and developing new project applications, with the assistance of the team
- Managing EU-funded projects, with the assistance of the team



### Administration support position:

- Supporting clients and updating our customer database
- Managing administrative records
- Data entry on our website and in specialised portals
- Managing "meet &greet" and arranging arrival and departure service

#### What we are looking for

- English and Italian, both at least C1
- Commitment to growth: Eager to learn and grow professionally.
- Team player mentality: collaborative and proactive in a team environment.
- Attention to detail: meticulous and precise in tasks.
- Adaptability and initiative: able to adapt and take initiative in various situations.
- Passion for education and innovation: genuine commitment to making a positive impact in education.
- University degree in education, business administration, or a related field
- Padova or nearby home address required

### **Compensation & benefits**

- The internship is paid
- Flexible working hours
- Mentorship programme: Interns are paired with experienced professionals within the organisation who can serve as mentors, providing guidance, support, and career advice.
- Agile digital environment and smart tools for digital collaboration

#### **Career pathways**

This internship opportunity not only offers the chance to contribute to the growth and development of our Erasmus+ teacher training courses, but also provides a platform to showcase your skills and abilities. Our organisation is always on the lookout for talented individuals to join our team and become a part of our mission in the long run.