

### **Assignment for interview 1:**

## **Explain How KA2 Projects Can Be Financially Sustainable**

**Duration:** 15-minute slide presentation

**Description:** In this assignment, you will be required to explain how KA2 projects can be financially sustainable. KA2 projects are projects funded by the Erasmus+ programme that promote cooperation and innovation in the fields of education, training, and youth.

The KA2 projects you will present must encompass both small-scale partnerships and cooperation partnerships, and must be in the fields of school, vocational education and training (VET), or adult education.

Your presentation should cover the following topics:

- **Overview of KA2 projects:** Begin your presentation by providing an overview of KA2 projects, including their objectives, the types of projects that can be funded, and the funding criteria.
- **Funding:** Explain how and when funding is received for KA2 projects. Include information on the application process, the funding agreement, and any reporting requirements.
- **Expenses:** Discuss the types of expenses that are relevant for KA2 projects. Explain why all expenses should be relevant to the project and how they contribute to achieving the project's objectives.
- **Financial sustainability:** Explain how KA2 projects can be financially sustainable. Discuss the importance of planning for sustainability from the outset of the project, and provide examples of strategies that can be used to ensure financial sustainability.
- **Financial audits:** Discuss any information about financial audits or similar information and explain how expenses are accounted for on the projects. Explain the methodologies and tricks that can be used to ensure that expenses are accounted for accurately.
- **Conclusion:** Conclude your presentation by summarising the key points you have covered, and emphasise the importance of financial sustainability in ensuring the long-term success of KA2 projects.

#### **Evaluation Criteria:**

- Clarity and organisation of the presentation
- Accuracy and completeness of the information provided
- Ability to explain financial sustainability strategies and their importance
- Ability to explain how expenses are accounted for on KA2 projects, including any information about financial audits or similar processes.

You will have 15 minutes at the face-to-face interview to make your presentation, followed by 30 minutes of questions and answers.

**Please, send your slides via email at least 2 days before your interview!**

Please, bring your own laptop and connect to our projector. If you don't have a laptop, please contact us in advance.

Good luck!