

How to get Erasmus+ funding for your teacher training course

Session 4: Follow-up and final details

Wed 1st February 2023 17.00-18.00

Welcome!

- Session 1: Welcome to the Erasmus+ Programme
- Session 2: Priorities and objectives
- Session 3: Activities and budget
- Session 4: Follow-up and final details
- Every Wednesday for 4 weeks
- Video-recording and material
- FREE/your time commitment
- Questions in the "Questions and answers" box
- Schedule your call with us or contact us via email!

Today

- Follow-up (impact and dissemination)
- Annexes
- Review your application form

Erasmus+ quality standards and responsibility

- Basic principles
 - Inclusion
 - Green
 - Digital
 - Active participation
- Selection of participants, their preparation, and support during the activity
- Definition, evaluation and recognition of learning outcomes
- Good management of mobility activities

Who is responsible?

Impact means integrating results



What:

- Learning outcomes
- Other aspects of your organisation
 - management competences, staff competences, new teaching methods or tools, European dimension, language competences, curriculum, the organisation of teaching and learning or more

• Who:

students, teachers, non-teaching staff, parents, management board, etc.

• How:

- Within your organisation
- Between organisations
- Local and regional level
- National and international level

Example:

- "Web tools for teachers" + "English language level 1" + "English language level 2"
- Learning outcomes
- New teaching tools for teachers + language competences for teachers + Improve digital skills and language skills of students + more international cooperation between organisations + develop new international partnerships + impact on local digital projects

Dissemination means sharing results



- Difference between "integrating the results" (impact) and "sharing the results" (dissemination).
- Why
- What
- Who
- How
- Acknowledging European Union funding
 - Using the EU emblem and mentioning the Erasmus+ in your dissemination documents

Example

- Presenting the project to local authorities and associations
- School newsletter
- Press and media

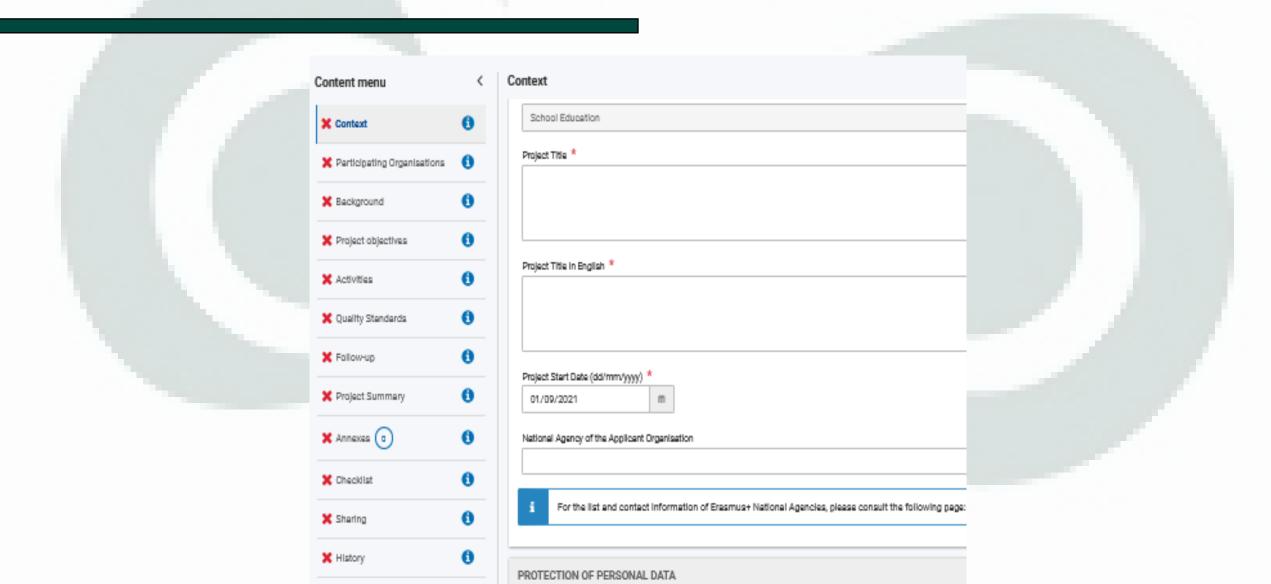
Project summary

• Summarise the background, objectives, activities, follow-up

Annexes

- Declaration on Honour (must be signed by legal representative)
- Other documents:
 - Formal agreements (don't need to be signed)
 - Hosting organisation: just *Terms and conditions*
 - Supporting organisation: Terms and conditions and Partnership agreement
 - Letters of intent
 - Any other evidence to support the award criteria!

Your live application form



Review your application form

Checklist for success (page 11-12 of the Project application guide)

A 12-point checklist to doublecheck your application!

Award criteria (details for school sector at page 112 of the Programme Guide)

- Relevance of the project (30 points)
- Quality of the project design (40 points)
- Quality of the follow-up actions (30 points)

Project application guide

 Part 4: please, read it carefully and contact us if you have any question

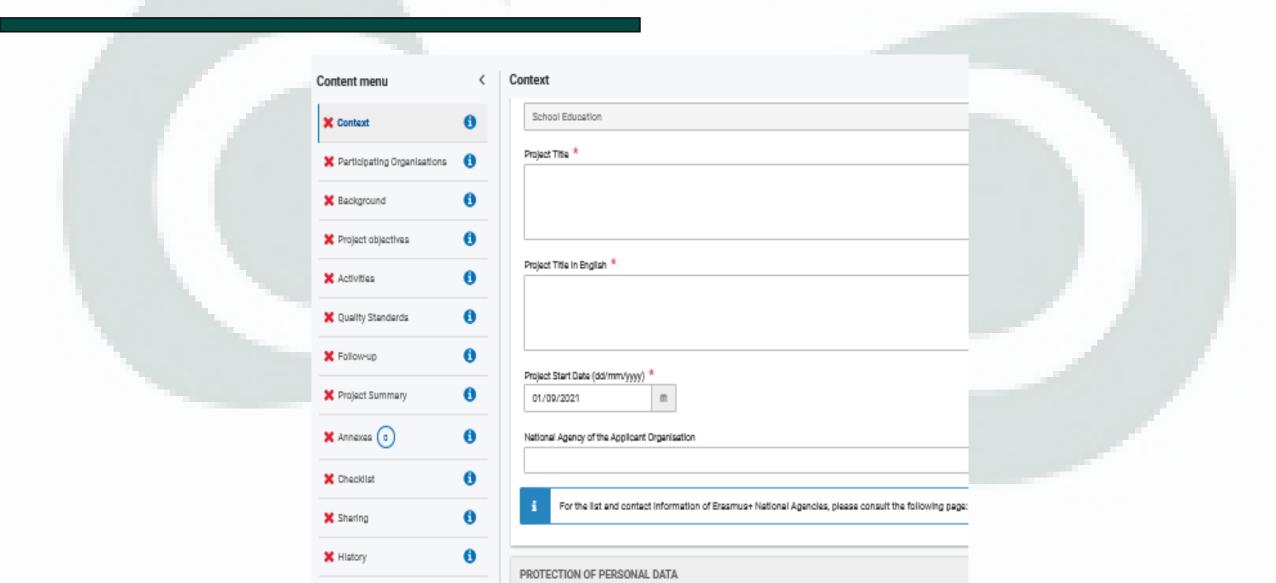
Read «your checklist for success» (pages 11-12)

Assignmen.

Fill in your application form

- Use your previous assignments from other sessions to fill in your application form
- Add the documents to the Annexes
 - Signed declaration on honour
 - Formal agreements
 - Letters of intent
 - Any other evidence
- Review your application
 - Use your checklist for success (12 points)
 - Evaluate your application using the award criteria
- Plan to submit before 23rd Feb 12.00.00 Brussel time
 - ask our feedback well in advance of your planned submission
 - submit at least a few days in advance!

Sharing your application



What happens after you submit your application

• Deadline: 23rd Feb 12.00.00 Brussel time

- Final decision during the summer
- Notification of grant award decision
- Grant agreement and payment procedure (2 months?)
- Project start date
- You can book up to 3 months before the course start date

Wrapping up

- Follow-up (impact and dissemination)
- Annexes (DoH, Formal agreements, letters of intent + other)
- Review your application form (checklist for success and award criteria)

Assignments

- Project summary
- Project application guide part 4
- Fill in the application form

Deadline is 23rd Feb 12.00.00 Brussel time:

- complete your application draft and ask our feedback NOW!
- submit at least a few days in advance!
- Schedule your call with us
 - Basic information desk 15 Minute Meeting
 - Erasmus+ application support 30 Minute Meeting

Questions

Questions from the Q&A box

Thank you!

- You will receive slides, material and video-recording tomorrow morning
- <u>Feedback survey</u> or click "Continue" in the page shown when the webinar is terminated:
 - Please, take 2 minutes to complete the feedback survey and tell us how we can improve our webinar.
- Schedule your call with us