**Assignments**

Session 1: Welcome to the Erasmus+ Programme

**Work with your team!** Discuss, share or split the assignments with your team. Write your ideas, note down all your discussions and put in writing all your assignments… this will help you create input for your project! You can write in English or in your language: maybe English-speaking colleagues can facilitate or translate and others can write or complete other tasks.

1. **Choose the right application form and study its structure**

Model application forms are available in pdf format [here](https://www.teachersrise.eu/erasmus-model-application-forms/). Select your form based on your sector (school, VET, adult, etc). Study the structure of the application form: how many sections does it show? what are the questions? Contact [your National Agency](https://ec.europa.eu/programmes/erasmus-plus/contact/national-agencies_en) if you don’t know what sector your organisation belongs.

1. **Choose your courses: please, choose a combination of courses. Pre-register as soon as possible.**

Review [our courses](https://www.teachersrise.eu/courses-list/) and [confirmed courses](https://www.teachersrise.eu/confirmed-courses/) (location and dates). Please, [pre-register](https://www.teachersrise.eu/pre-registration/) as soon as possible: it helps us to organise workload! You can pre-register to all courses. Our availability is limited and we work on a first-come, first-served basis for approved projects: you don’t need the participant details (just the number of participants!), so please pre-register soon! **As your project will be approved and funded in the summer, the activities are expected to take place from 2024 onwards.**

1. **Get your OID**

If your organisation is already registered, you don’t need to register it again: please, [search for your organisation here](https://webgate.ec.europa.eu/erasmus-esc/index/organisations/search-for-an-organisation). If you are not registered, you must first register your organisation in [EU Login](https://webgate.ec.europa.eu/cas/eim/external/register.cgi) (formerly ECAS European Commission Authentication Service). Once your organisation has its EU Login, you then need to register your organisation at the [Erasmus+ organisation registration](https://webgate.ec.europa.eu/erasmus-esc/index/organisations/register-my-organisation). Once the registration is completed, the organisation will receive an OID.

1. **Read Part 1 of the Project application guide**

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