teachersrise
An initiative by
Mobility and cooperation

How to get Erasmus+ funding for your teacher training course

2023 Erasmus+ call

Course description

Are you part of a small internal team of dedicated teachers and staff of your school looking to prepare your Erasmus+ application for teacher training courses? Then this is the perfect **FREE** webinar series for you!

The course aims to help you write your Erasmus+ staff mobility application for <u>one of our courses</u>. You will learn the content and structure of the Erasmus+ Programme, how to fund your teacher training courses and successfully manage your project for your school.

The webinar series is made of **4 sessions**: during each session, we will give you an assignment to complete before the following session. Each assignment will eventually help you to fill in your application form. It is very important you allocate 3 to 5 hours between each session and the following (x 4 times) to complete each assignment.

The webinar series will start on **Wednesday 11ᵗʰ January 2023 at 17.00 (Rome time)** and will be held for four consecutive Wednesdays at 17.00 (Rome time) for one hour each with free access to video-recording and material.

Who should attend

Teachers and school staff with little Erasmus+ experience or no experience at all. Ideally, they should be part of a school small internal team dedicated to Erasmus+. The webinar will focus on KA122 short-term mobility projects, so if you are accredited, please <u>contact us</u>!

Price

This is a FREE webinar <u>subject to registration</u> (see below). The only commitment we ask you to make is about the time (3 to 5 hours) between each of the 4 sessions and the following to write your project for one or more of our courses. It is easier to organise your project with the help of a small internal team of dedicated teachers and staff of your school. You will need to be able to commit to 3 to 5 hours per session as well as additional time to meet with your team outside of the facilitated sessions to work on your project. Please ensure that you can commit to this time, as your teammates will depend upon you, just as you will depend upon them, to succeed in your school application. We estimate it might take 30-50 hours to write an Erasmus+ application.

Maximum number of participants: 100. The number of participants is limited. Please, follow the instructions below to register.

Language: The webinar will be in English.

Programme. Wednesdays 17.00-18.00 (Rome time).

Wed 11ᵗʰ January 2023 - 17.00-18.00 (Rome time): Session 1: **Welcome to the Erasmus+ Programme**

- Erasmus+ Programme and Key actions
- Why to participate
- Our course structure and content
- Six steps to fund your teacher training course
- Application forms
- Award criteria

Wed 18ᵗʰ January 2023 - 17.00-18.00 (Rome time): Session 2: **Priorities and objectives**

- Participating organisations
- How to describe your organisation
- Project objectives
- Evaluation

Wed 25ᵗʰ January 2023 - 17.00-18.00 (Rome time): Session 3: **Activities and budget**

- Activities
- Budget
- Quality standards

Wed 1st February 2023 - 17.00-18.00 (Rome time): Session 4: **Follow-up and final details**

- Impact
- Dissemination
- Annexes and checklist
- Review your application form: award criteria

Resources:

- You will receive our complete **project application guide** (one part for each session) to help you write your application
- At the end of each session, watch our **webinar recordings** and make progress at your own speed
- You will have access to the **session slides** which will help you complete **your assignments** and write your project.
- You can get **feedback** about your assignments and project application draft by booking online video-calls with us.

Who will present

The webinar will be presented by [Francesco Cendron](#).

Before you join our webinar:

- Create a list of colleagues who are interested to join our language courses and professional development courses. Assess their specific needs and your organisation's needs. Discuss your idea with your colleagues and the head of your unit/department. Why does your school need this project?
- Your small internal team should choose one or more of [our courses](#) and select one or more of the available dates. Course dates are confirmed once the minimum number of participants is reached.
- Set aside 3 to 5 hours between each session and the following (x 4 times)
- Plan the time to meet with your team to regularly assess progress.
- Carefully read the following pages of the [2023 Erasmus+ Programme guide](#): pages **4-14**, pages **37-41**, pages **104-113**
- Carefully read the [2022 Erasmus+ model application forms](#).
- You will need to download and install the Zoom desktop application to use meeting chat and participate in polls. If you haven't used Zoom yet, please take your time to click the Webinar URL provided at registration and follow the prompts to download and install the Zoom desktop application. For more information, please [read here](#).

Frequently Asked Questions (FAQ)

1. *Can I prepare an Erasmus+ application even if I am only one teacher?* We believe professional development of teachers is not a task for one single teacher: it is a task for a team. When you go abroad, we recommend to take one or more of your fellow teachers with you: together you will accomplish so much more.
2. *Can I prepare an Erasmus+ application for more than one course?* Yes, you can combine more courses in one application.
3. *One of the courses we like is not confirmed or not available. What does it mean?* We constantly publish new available dates. Available dates are confirmed once the minimum number of participants is reached. If the course dates will not be confirmed, we will do our best to arrange other dates to reach the minimum number of participants. If this is your first application, we recommend you consider one or more of the [confirmed courses](#).
4. *Can I ask questions during the webinar?* You can type questions about the session content or clarification about the current assignment in the public chat and we will answer as many as we can at the end of each session.
5. *Can I present the outcome of my assignment during the webinar?* Unfortunately, we will not have time to discuss what you will produce under your assignment during the webinar. Anyway, please schedule your call with us and will be happy to provide individual feedback.
6. *Can I have feedback about my assignments?* Please, schedule your call with us and we will be happy to provide support as soon as possible. Ideally, your call should be scheduled a few days before the next session, so we can give you feedback before we make progress on the following session.

REGISTER NOW! Join us for FREE by filling in the [webinar registration form](#). Attendees register once and can attend any of the 4 sessions.