

Understanding Erasmus+:

opportunities and support

Guide

| Who we are | 2 |
|---|----|
| | |
| Erasmus+ Programme structure | |
| Fields | 2 |
| Key actions | 2 |
| Who can participate | 3 |
| Getting your OID | 4 |
| Key Action 1 | 4 |
| Teacher training courses | 4 |
| Other activities | 5 |
| How to participate to Key Action 1 mobilities | 5 |
| Short term mobility projects | 6 |
| Join a mobility consortium | 6 |
| Host Erasmus+ participants | 7 |
| Erasmus+ accreditation | 7 |
| Our FREE support service | 7 |
| Who we can support | 7 |
| What courses/locations you can choose | 8 |
| What support we can provide | 8 |
| Time commitment | 9 |
| Key Action 1 deadlines | 9 |
| Frequently Asked Questions (FAQ) | 9 |
| Cummary | 10 |

WHO WE ARE

"Mobility and cooperation" is a newly established education startup whose mission is enabling people to have access to mobility and cooperation opportunities and to experience and share new ways of learning.

Teachersrise organises teacher training courses and projects for schools from all over Europe, all funded by the Erasmus+ programme. Our team is made up of a network of experienced teacher trainers, and we are dedicated to teachers who want to undertake professional development in a friendly atmosphere for learning and transformation.

Teachersrise was informally developed as an independent teacher training initiative in 2020 during the initial outbreak of the COVID-19 pandemic to respond to the emerging needs of resilient schools facing several challenges compounded by an unprecedented global crisis.

Early in 2021, "Mobility and cooperation SRL" was established to take over the brand "Teachersrise" and develop it further.

We operate at our headquarters in Padova (Italy) and have been broadening our presence across Europe. In 2022, we opened a new location in Dublin (Ireland). Our growth continued in 2023 with new locations in Barcelona (Spain), Florence (Italy), Rome (Italy), and Saint Julian's (Malta). In 2024, we began offering courses in Amsterdam (Netherlands), Berlin (Germany), Bilbao (Spain), Brussels (Belgium), Cork (Ireland), Madrid (Spain), Milan (Italy), Nice (France), Lyon (France), Prague (Czech Republic), Puerto de la Cruz (Spain) and Seville (Spain). Teachersrise will originate further activities in other cities in Europe.

ERASMUS+ PROGRAMME STRUCTURE

FIELDS

Erasmus+ covers many fields:

- school education
- vocational education and training (VET)
- adult education
- higher education
- youth
- sport



Contact your National Agency!

If you are not sure what field your organisation belongs, please contact your National Agency

KEY ACTIONS

There is a number of actions and each action can support a number of activities.

| Action | What is it? | Activities |
|-----------------|---|--|
| Key Action 1 | Key Action 1 is about mobility , ie moving physically to a country other than the country of residence, in order to undertake study, training or non-formal or informal learning; it may take the form of traineeships, apprenticeships, youth exchanges, teaching or participation in a | Staff mobility Job shadowing (2 to 60 days) Teaching assignments (2 to 365 days) |
| | professional development activity, and may include preparatory activities, such as training in | Course and training (2 to 30 days) |

| | the host language, as well as sending, receiving and follow-up activities. | Learner mobility Group mobility of school pupils (2 to 30 days, at least 2 pupils per group) Short-term learning mobility of pupils (10 to 29 days) Long-term learning mobility of pupils (30 to 365 days) Other supported activities Invited experts (2 to 60 days) Hosting teachers and educators in training (10 to 365 days) |
|-----------------|--|--|
| Key Action 2 | Key Action 2 is about cooperation , ie initiatives addressing one or more topics in the fields of education, training and youth and promote innovation, exchange of experience and knowhow between different types of organisations involved in education, training and youth or in other relevant fields. Certain mobility activities are supported in so far as they contribute to the objectives of the project. | Preparatory visits Partnership for cooperation Cooperation partnership projects Small scale partnership projects Partnership for excellence Partnership for innovation Alliances for Innovation Capacity building Sport events |
| Key Action 3 | Key Action 3 is about policy support, ie knowledge in the fields of education, training and youth for evidence-based policy making and monitoring. | Support to policy development and cooperation |
| Jean Monnet | Jean Monnet Actions stimulate teaching and learning on European Union (EU) matters to raise awareness of EU values and promote active citizenship from an early age | Jean Monnet Actions in the field of higher education Jean Monnet Actions in other fields of education and training |

WHO CAN PARTICIPATE

Only organisation can apply for Erasmus+ Key Action 1 mobility projects and individuals cannot apply directly for a grant.

Organisations must be based in one of the **27 Members of the European Union + Norway, Iceland, Liechtenstein, North Macedonia, Turkey and Serbia**.

Funding is available for schools and colleges that provide general, vocational, or technical education at any level, from pre-school/nursery centres to upper secondary education, or for a VET organisation or an adult education organisation.

The following organisation types are eligible to apply for Erasmus+ schools' funding:

- A school sending its staff abroad (individual application);
- The coordinator of a national mobility consortium (consortium application)

Not only teachers! Participants can be teachers, trainers, principals, school and education managers, directors, administrators, educational counsellors, career counsellors, administration, personnel of extra academic activities, canteen workers, cleaning and maintenance staff, other school staff, other adult education staff, other higher education staff, education authorities, local authorities, etc. All participants are in a working relationship with the sending school organisation. Whilst a teacher can complete the application form on behalf of their school, the project remains the school's responsibility even if that staff member leaves the organisation.



What is the field of your organisation?

What are the Key Actions?

Who can apply?

GETTING YOUR OID

Organisations that have already participated in an Erasmus+ or European Solidarity Corps action managed by a National Agency have already register for their Organisation ID (OID) number. If your organisation is already registered, you don't need to register it again: please, search for your organisation here. If you are not registered, you must first register your organisation in EU Login (formerly ECAS European Commission Authentication Service). Once your organisation has its EU Login, you then need to register your organisation at the Erasmus+ organisation registration. Once the registration is completed, the organisation will receive an OID.



Contact your National Agency!

If you experience technical issues with your OID registration, please contact your National Agency

KEY ACTION 1

TEACHER TRAINING COURSES

The main activity we focus on is called "Courses and training" and it consists in teacher training courses. They usually last one week.

Funding is available approx. 2000/2500€ per teacher mobility.

Why should I attend your courses?

We recommend our courses to teachers and staff whose motivation is to:

- **learn new skills and knowledge:** participants want to improve teaching skills, learn more about a topic, develop language skills or gain specialist knowledge about a topic
- find new resources: participants want to find useful resources
- transfer to practice: participants want to innovate classroom practice and innovate in school
- network and influence: participants want to collaborate with other teachers and management

We believe professional development of teachers is not a task for one single teacher: it is a task for a team. We aim to build a community of practice and interaction and we facilitate:

- active learning and peer exchange: we provide teachers the authentic opportunity to discuss openly practice and exchange ideas. We engage teachers with a meaningful process of mutual curiosity and collective reflections. We give teachers the opportunity to practise language skills.
- new resources: we provide participants with new resources and ideas for their teaching profession

- **transfer to practice:** we encourage participants to transfer their learning into a concrete resource they can use in the classroom and in their school
- **links between teachers, management and other schools:** Our training is effective for the global improvement of the institution and field if it is collaborative, constructive and productive. We encourage participants to activate several levels in an organisation and between organisations.

Example: A school director of a technical college understands it is time to take the funding opportunity and she decides together with the board to take part. A group of 6 teachers will attend to teacher training courses abroad about digital tools in the classroom, while 3 teachers attend English language courses and a specialised task-force made of 4 teachers attend courses about how to use EU funding. Eventually, the beneficiaries will be the students, who will develop their digital competence in a more international school.

OTHER ACTIVITIES

You can apply for funding for other activity types, both for teachers (job shadowing, teaching assignments, etc) and learners (short-term/long-term/group mobilities).

If this is your first application, we recommend you focus on teacher mobilities so you can start building an Erasmus+team within your organisation.

Contact your National Agency!



If you are not sure if your organisation can apply for this project, please contact <u>your National Agency</u> for clarification.

HOW TO PARTICIPATE TO KEY ACTION 1 MOBILITIES

If you are planning to prepare a Key Action 1 application for your school, we recommend to organise your project with the help of a small internal team of dedicated teachers and staff of your school. We believe professional development of teachers is not a task for one single teacher: it is a task for a team. When you go abroad, we recommend to take one or more of your fellow teachers with you: together you will accomplish so much more.

You have 2 ways to participate to Key Action 1 mobility projects.

- 1. Apply for funding
 - a. Short term mobility projects (KA122)
 - b. Accredited projects (accreditation KA120 in October + budget request KA121)
 - i. Individual organisation
 - ii. Mobility consortium coordinator
- 2. Join without an application
 - a. Join a mobility consortium
 - b. Host Erasmus+ participants

| | | WILL YOU AND YOUR TEAM WRITE YOUR APPLICATION? | | |
|-------------------------------------|-----|---|--|--|
| | | Yes | No | |
| SANISATION DITED? | Yes | Individual organization budget request (KA121) | Mobility consortium budget request | |
| IS YOUR ORGANISATION ACCREDITED? | No | Apply for a short-term mobility project (KA122) | Join a mobility consortium or Host Erasmus+ participants | |

SHORT TERM MOBILITY PROJECTS

Ideal for newcomers and less experienced organisations! Short term mobility projects are projects of only one organisation with project duration from 6 to 18 months (i.e. you can take the course over a period of 6-18 month). You can get maximum 3 grants in 5 years' time with maximum 30 participant per project. You can apply for one short-term mobility project per round.



NEW 2025 CALL RULES

 Under the new 2025 call rules, maximum 8-15 teachers can receive funding for teacher training course in each application, and a maximum of three persons from the same sending organisation can receive funding for attending the same course together.

Priority is given to:

- **Newcomer organisation**: organisation that has not previously received support in a given type of action supported by this Programme or its predecessor programme either as a coordinator or a partner.
- Less experienced organization: any organisation or institution that has not received support in a given type of action supported by this Programme or its predecessor programme more than twice in the last seven years.



Is this the first time you apply for Erasmus+?

If this is your first time you apply for Erasmus+ funding and have no previous Erasmus+ experience, we recommend you consider Short mobility projects for teachers.

Such a great way to build your Erasmus+ team!

JOIN A MOBILITY CONSORTIUM

Local or regional school authorities and school coordination bodies can submit an application to coordinate a Key Action 1 mobility project that covers a number of schools. A school coordination body is an organisation that has a clear organisational link to the running or management of those schools involved in the consortium partnership in a supervisory, coordinating, administrative support role. This could include:

- Local Authorities and councils with a role in school education
- Academy Trusts
- Local Authority Consortia
- General Teaching Councils
- School Federations
- Teaching School Networks
- Teacher training faculties of universities

Contact your National Agency!

This list is not exhaustive, if you are unsure as to whether your organisation would be eligible to act as a Consortium Coordinator please contact your National agency.

HOST ERASMUS+ PARTICIPANTS

Are you interested to host Erasmus+ participants and your school is close to Padova (Italy), Barcelona (Spain), Dublin (Ireland), Florence (Italy), Rome (Italy) or Valletta (Malta)? Please, contact us and we will be happy to discuss further arrangements.

ERASMUS+ ACCREDITATION

Erasmus accreditation is a new way to access mobility activities under the new Programme's Key Action 1.

Applications are open to organisations from Programme Countries. Erasmus accreditation for **individual organisations or mobility consortium coordinators.**

Accreditation are field-specific.

Accredited Erasmus organisations will gain simplified access to funding opportunities under Key Action 1 of the future Programme (2021-2027).

The conditions for accredited organisations' access to funding will be defined in yearly calls for proposals published by the European Commission.

Award of the Erasmus accreditation confirms that the applicant has set up a plan to implement high quality mobility activities and to use them to improve its education and training offer. This plan is called an Erasmus Plan and it is a key part of the application for Erasmus accreditation.

A new call for Erasmus accreditations will open each year in October.



What are the activities of Key Action 1?

Why is it important to start from teacher training courses?

What is the difference between a Short-term mobility project and Accreditation?

OUR FREE SUPPORT SERVICE

WHO WE CAN SUPPORT

Our support service is designed for teachers and schools, especially those with little or no Erasmus+ experience, who are in good faith committed to our FULL package, which includes the Erasmus+ teacher training course, activities and accommodation, once their funding is approved. There is no obligation if funding is not secured.

Your team should appoint one single delegate who should register to represent your organisation. They will receive a link which can be shared within your team and we will use their email address for all the communications. Your single

delegate can also share our communications, such as all the links to webinar series and feedback reports, and your team members are welcome to join the consultation sessions. Maintaining a single point of contact is crucial for consistency and effective communication channels. Your single delegate should <u>register here</u> to initiate the process.

WHAT COURSES/LOCATIONS YOU CAN CHOOSE

Under the new 2025 call rules, activities must take place in the country where the hosting organisation is legally established.



NEW 2025 CALL RULES

 Under the new 2025 call rules, "Activities must take place in the country where the host organisation is legally established.". So, you can select only certain courses and locations, not all those listed on our website. If you have doubts, please contact us!

For this reason, you can select only the following courses and locations:

- All the courses in Italy
- The following courses in **Dublin (Ireland)**:
 - CLIL teacher training
 - English language skills for teachers Level 1
 - o English language skills for teachers Level 2
 - o Innovative 21st Century Classrooms: Practical Strategies and New Technologies
 - Educational management and leadership at school
 - o Creativity, Project-Based Learning, and Using Media: skills and practices for all teachers
 - o Innovative teaching methodologies
 - Lesson Planning, Material Development, and Classroom Management: skills and practices for all teachers
- The following courses in **Cork (Ireland)**:
 - o English language skills for teachers Level 1
 - o English language skills for teachers Level 2
- The following courses in **St. Julians (Malta)**:
 - o English language skills for teachers Level 1
 - English language skills for teachers Level 2

Availability is limited to certain dates and we can confirm dates if we reach the minimum number of participants.

WHAT SUPPORT WE CAN PROVIDE

We provide support for short-term mobility projects (KA122).

Our support service aims to help you write your Erasmus+ staff mobility application for a selection of <u>our courses</u>. You will learn the content and structure of the Erasmus+ Programme, how to fund your teacher training courses and successfully manage your project for your school.

Our support service consists of:

FREE webinar series: The webinar series "How to get Erasmus+ funding for your teacher training course" is
made of 4 sessions, each with an assignment to complete before the following session: you will have access
to video-recordings, project application guide and session slides which will help you complete your
assignments and write your project.

- FREE feedback reports: After watching our webinar series, you can submit your application drafts and receive an unlimited number of feedback reports. These reports, typically spanning 2-5 pages, offer structured advice on enhancing the content of your KA122 application draft to maximize your application's score.
- FREE online consultation sessions: To qualify for a 30-minute online consultation, please watch our webinars and receive at least 2 feedback reports. Following this preparation, you'll gain access to our online 30-min consultation sessions for personalised guidance and support where you can ask questions and seek clarifications about your unique application, feedback reports, and any doubt you may have!

TIME COMMITMENT

We estimate it might take up to 30-50 hours to prepare an Erasmus+ KA122 application.

Indeed, it takes 4 hours to attend the webinars. We estimate it might take up to 3-5 hours between each of the 4 webinar sessions and the following to complete the assignments and write your project for one or more of our courses. It is easier to organise your project with the help of a small internal team of dedicated teachers and staff of your school.

You will need to be able to commit those hours as well as additional time to meet with your team outside of the facilitated sessions to work on your project. Please ensure that you can commit to this time, as your teammates will depend upon you, just as you will depend upon them, to succeed in your school application.

KEY ACTION 1 DEADLINES

- Call is published in November
- Key Action 1 Mobility projects first round: February
 - o Results are published in the summer and activities can start from June or later
- Possible Key Action 1 Mobility projects second round: October (but depends on National Agency, not confirmed)
 - o Results are published in the winter and activities can start from January or later

FREQUENTLY ASKED QUESTIONS (FAQ)

- 1. Can I prepare an Erasmus+ application even if I am only one teacher? We believe professional development of teachers is not a task for one single teacher: it is a task for a team. When you go abroad, we recommend to take one or more of your fellow teachers with you: together you will accomplish so much more.
- 2. Can I prepare an Erasmus+ application for more than one course? Yes, you can combine more courses in one application.
- 3. Can I prepare an Erasmus+ application for student mobilities? Yes, you can. We work with teachers rather than with students directly: we organise teacher training mobilities rather than student mobilities. We are committed to teacher training. We can provide feedback about the part of your application dealing with teacher mobilities. If this is your first application, we recommend you focus on teacher mobilities so you can start building an Erasmus+ team within your organisation.
- 4. One of the courses we like is not confirmed or not available. What does it mean? We constantly publish new available dates. Available dates are confirmed once the minimum number of participants is reached and they are usually confirmed a few months before. If the course dates will not be confirmed, we will do our best to arrange other dates to reach the minimum number of participants.
- 5. Can I present the outcome of my assignment during the consultation session? You can have access to our consultation sessions once you watched the webinars and received at least 2 feedback reports. Once you received the second feedback report, we can discuss any requirement during the consultation session, including your assignments.
- 6. How do feedback reports look like? The feedback is provided to enhance the application's potential to achieve higher scores based on the award criteria. Feedback reports typically span 2-5 pages.

SUMMARY

| | KA122 Short-term mobility project (teacher training courses) | | |
|--------------------------|--|--|--|
| Focus | Mobility | | |
| Max number of mobilities | 30 | | |
| | Max 8-15 teachers for teacher training courses | | |
| | Max 3 course participants for the same course together | | |
| Activity types | Teacher training courses | | |
| | + Other activities | | |
| Funding | Approx 2000/2500 € per teacher for teacher training courses | | |
| Time commitment | We estimate it takes 30-50 hours to prepare an application | | |
| Deadlines | First round: February | | |
| | Possible second round: October | | |
| Who we can support | Little or no Erasmus+ experience is better! | | |
| | In good faith: | | |
| | Our courses | | |
| | Full package | | |
| | Register only one delegate per team | | |
| Support we provide | Webinars | | |
| | Feedback reports | | |
| | 30-min consultations (after 2 reports) | | |



Please, consider collaborating with a team as it can help in distributing the workload: it is easier to organise your project with the help of a small internal team of dedicated teachers and staff of your school! Overall, careful planning, time management, and effective use of our support services can greatly enhance your experience with Erasmus+ programme. If you plan well ahead and leave enough time for writing and developing your ideas, your organisation might benefit immensely! Register NOW to our support services!